



# 283 Woodbridge Legion Royal Canadian Air Cadet Squadron

## CADET INFORMATION

Date:

LastName:

FirstName:

Gender:

T-Shirt Size

Measured in:

|        |  |         |  |
|--------|--|---------|--|
| Head:  |  | Hips:   |  |
| Neck:  |  | Inseam: |  |
| Chest: |  | Hand:   |  |
| Waist: |  | Height: |  |

## MEASURING INSTRUCTIONS

The following instructions are designed to help you obtain precise body measurements that will be used by our system to recommend your garment sizes:

- ✓ Have your measurements taken by another person.
- ✓ Wear a tight-fitting top and a pair of lightweight pants that fit well and have a regular waistband. Do NOT wear low-rise pants
- ✓ Remove your belt and jewelry, including your watch rings, bracelets and necklaces. Remove items from your pockets
- ✓ If you have long hair it should be hanging down, not pinned or tied back
- ✓ Remove your shoes and wear socks that you normally wear for work.
- ✓ Stand straight and still, with your arms hanging comfortably.
- ✓ Do not hold your breath.

Guidelines for taking measurements:

- ✓ Do not tighten the tape, or leave too much slack.
- ✓ Do not estimate measurements. Measure to the largest cm or half inch.
- ✓ Do not augment the measurements taken. Uniform designs already provide ample room for ease of movement.

## CHEST

1. Lift the arms, place tape around the chest at the largest part with tape parallel to the floor, place arms down to the sides and take the measurement (Figures 3A & 3B).

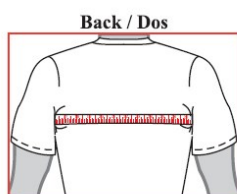


FIGURE 3A

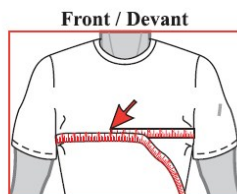


FIGURE 3B

## HEAD

1. Wrap the tape around the widest point of the head, just above the ears (Figures 1A and 1B).
2. Take the measurement on the forehead near the temple (Figure 1B).
3. The measurement is the number that lines up with the edge of the tape (Figure 1C).

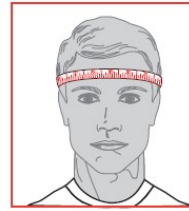


FIGURE 1A



FIGURE 1B

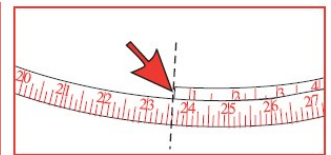


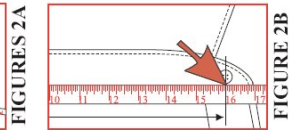
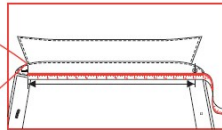
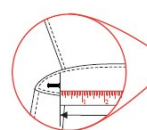
FIGURE 1C

## NECK

(Use one of the following methods)

### Method 1 (recommended)

1. Take a dress shirt (with collar and buttons) that fits you well when the top button is fastened.
2. Unbutton the shirt and place it flat on a table, with the collar open (Figure 2A).
3. Measure the distance from the center of the buttonhole to the center of the button (Figures 1A and 2B).



### Method 2 (take directly against the skin)

1. Wrap the tape around the base of the neck.
2. At the front of the neck, where the top button would be located if a collar were buttoned up, cross the leading edge of the tape over the length of the tape at a 90° angle, making a "V" (Figures 2C and 2D). You should be able to insert a finder between the tape and the skin, at this location (Figure 2D).
3. The measurement is the number that lines up with the bottom of the edge of the tape (Figure 2D).



FIGURE 2C

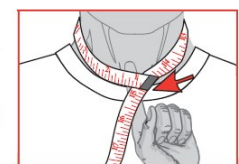


FIGURE 2D

## HEIGHT

1. Stand with back against a wall, heels together.
2. Place a flat, rigid too (e.g. a wooden ruler) on top of the head to form a 90° angle with the wall.
3. Place the leading edge of the tape at this spot and measure the distance in a straight line to the floor.



## WAIST

### (Use one of the following methods)

#### Method 1 (recommended)

1. Take a pair of dress pants that have a waistband and that fit well when fastened. Do NOT use low-rise pants.
2. Put the trousers flat, waist fastened.
3. Measure the distance from one side seam to the other (Figure 4A). The measurement you obtain should be multiplied by two; this is your waist measurement.

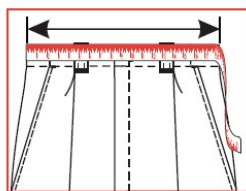


FIGURE 4A

#### Method 2 (taken directly against the skin)

1. Wear a pair of dress pants or trousers that fit well to determine your belt line. Do NOT use low rise trousers.
2. Wrap the tape around the waist at the belt line, inserting it between the trousers and skin (Figure 4B & 4C). The tape should be snug against the skin, but not tight.
3. The correct measurement is the number that lines up with the edge of the tape.



FIGURE 4B

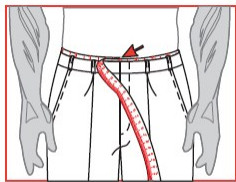


FIGURE 4C

## HIPS

1. Stand straight with feet together, measure at the fullest part of the seat, keeping the tape parallel to the floor (Figure 5A & 5B).

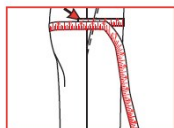


FIGURE 5A

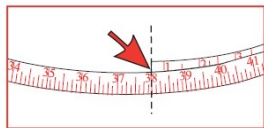
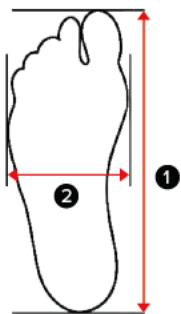


FIGURE 5B

## FOOT (in millimeters)

1. Take a blank sheet of paper and a ruler. While standing wearing regular socks, place one foot flat on the paper.
2. **Foot length:** Using the ruler, draw a line at the level of the heel and another at the level of the longest toe. Measure the exact distance between the two lines in millimeters.
3. **Foot Width:** With the ruler, mark the widest point of the foot on both sides. Measure the exact distance between the two lines in millimeters.
4. Repeat both measurements with the other foot, as the two feet are often not exactly the same length.



## HAND

Dominant hand (i.e. if right-handed measure the right hand)

1. Starting under the hand (Figure 7A), wrap the tape around the hand,, excluding the thumb and across the top of the knuckles (Figure 7B).
2. Holding the tape in place, clench fist, and allow the tape to adjust itself to fit snugly rather than tightly (Figure 7B).



FIGURE 7A



FIGURE 7B

## INSEAM

1. Take a pair of dress pants that have a waistband that fit well and are the right length. Do NOT use low-rise pants.
2. Lay the pants on the table with the waistband fastened and inseam facing up.
3. Measure the distance from the crotch to the bottom of the trouser leg, along the inseam (Figure 6).

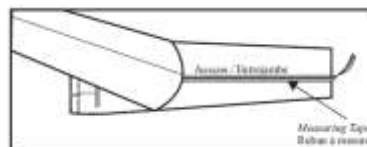


FIGURE 6

## FAQs

### How long does it take to get the full uniform?

In short, we are aiming to get all cadets into uniform within 3 months of joining; however, there are many factors that are beyond our control and we only act as a “middleman within middlemen”. Thousands of uniforms from cadet corps and squadrons are ordered across Canada in September from one supplier and this can cause large delays. Other reasons include the supplier running out of a specific size or item; issues with the budget; or, delivery problems, just to name a few.

### Who do I see with any questions about getting uniforms?

The Supply Officer (Sup O). If you are ever unsure about something or have a question, ask a senior cadet and they will be able to direct you to someone who can help you.

### How do I maintain my uniform?

Uniforms are expected to be ironed and boots polished. The welcome manual outlines certain standards to be met such as badge placement. Cadets should ask their flight staff or other senior cadets with regards to maintaining their uniform up to standard.

### What do I do if I outgrow my uniform?

See the Sup O as soon as possible to ensure adequate time for ordering and delivery. Do not wait until an important parade is coming up just to ask for new uniform parts as they are unlikely to come in on time. Ensure that you know the sizes of your old uniform and new measurements and fill out a new request form.

### Can I keep my uniform if I quit cadets?

No, the uniform is the property of the Department of National Defence and is considered to be on loan to you while you are in cadets. All uniform parts must be returned, clean and washed, if you choose to leave the program.

**Note:** you can measure at the squadron by staff using foot measuring device.