

| <u>Appointment Title</u> | <b>Specialist Instructor (Spec Instr)</b>   |
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| Alternate Title          | Aircrew Survival Instructor (SI) *Air<br>Fitness and Sports Instructor (FSI)<br>Expedition Instructor (EI) *Army<br>Sail Instructor (Sail Instr) *Sea<br>Seamanship Instructor (Sea Instr) *Sea<br>Music Instructor (Mus Instr)<br>Drill and Ceremonial Instructor (D&C Instr)  |
| Tier                     | PO1/WO/FSgt   |
| Number of Positions      | As required.  |
| General Description      | The Specialist Instructor is responsible for instructing and leading specialist training at the cadet corps/squadron. The Spec Instr is engaged during the use of specialist equipment, instructional techniques, organizing activities, gathering supplies, assisting with delivery of specialist training, and return of equipment. |
| Reports to               | Senior Training Cadet   |
| Responsible for          | Nil.  |

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| Rank requirements                                  | <ul style="list-style-type: none"> <li>• Petty Officer First Class</li> <li>• Warrant Officer</li> <li>• Flight Sergeant</li> </ul>   |
| Essential Knowledge, Experience and Qualifications | <input type="checkbox"/> Completed Year 4 training.<br><input type="checkbox"/> Entered into the PO1/WO/FSgt Rank Eligibility List.<br><input type="checkbox"/> Knowledge of cadet corps/squadron training and routines.<br><input type="checkbox"/> Experience as a Team Leader.                         |
| Asset Knowledge and experience                     | <input type="checkbox"/> Familiarity with Cadet 365 and MS Office applications.<br><input type="checkbox"/> Completion of PO 409.<br><input type="checkbox"/> Experience delivering specialist training.<br><input type="checkbox"/> Completed the relevant specialist instructor summer training course. |

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| Primary Duties | <input type="checkbox"/> Deliver periods of specialist instruction.<br><input type="checkbox"/> Collaborate with other specialist instructors to produce training materials, plans, and aids.<br><input type="checkbox"/> Work in a team environment and contribute to team goals.<br><input type="checkbox"/> Communicate changes in availability to Trg O or designate so that replacement instructors may be scheduled.<br><input type="checkbox"/> Prepare for instructional periods by creating lesson plans, training and/or learning aids.<br><input type="checkbox"/> Review Standard Operating Procedures (SOPs) and pertinent safety orders that concern specialist training.<br><input type="checkbox"/> Maintain specialist equipment used during training activities and report any damaged or non-functional equipment to the Sup O. |
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|                           | <input type="checkbox"/> Seek opportunities to expand knowledge and skills in areas of instructional responsibilities.<br><input type="checkbox"/> Manage classroom and learning environment to promote learning.<br><input type="checkbox"/> Carry out assessments and feedback sessions with cadets.<br><input type="checkbox"/> Carry out other duties as assigned by the Senior Training Cadet. |
| Secondary Duties          | Nil.  |
| Conditions of Appointment | <ul style="list-style-type: none"> <li>Conducts duties regularly without reminders or significant intervention.</li> <li>A cadet who is one rank lower or one level lower could be considered should no other members be available.</li> </ul>  |